

**Position Vacant:**

Resident Buyer

**Job Responsibilities:**

- Coordinate with related internal teams to research the need for new products and enhance existing products.
- Evaluate market trends and suggest new product development or changes to the existing product line.
- Monitor current trends and competition within the Fashion (Handbags, Apparel and Accessories) industry.
- Identify new products/ category opportunities for the company by walking into local (China & HKK) Markets /Trade shows and pursue product development efforts.
- Manage the execution and implementation of trends suggested by related buyers.
- Ship samples, make necessary corrections and communicate changes.
- Negotiation with suppliers to bring products at low cost to support LC's "low price Guarantee" commitment and align with groups vision and mission
- Coordinate with internal factories/suppliers to develop products, maintain inflow of merchandise for sales throughout the year.
- Coordinate with internal operations and QC teams to ensure proper supply chain management of your assigned category products
- Manage all product development projects from beginning to launch.
- Sales and Story/Content Support to Sales team for all the Products in the assigned category.
- Create Project Timelines for new launches to identify commencement of tasks.
- Track milestones and communicate status reports/project milestones to team members.
- Manage Reports to track performance on all assigned KRAs and as important for the category including but not limited to Sales, Open Orders, Inventory, SKU spread etc
- Perform other duties as assigned.

**Skills or Experience**

- Minimum 3 years of fashion Industry experience.
- Minimum 2 years of experience as a Product Development Coordinator or Assistant Buyer for accessories (Handbags, Scarfs, Belts, Gloves, Sunglasses etc.) or apparel.
- Strong organizational skills.
- Ability to demonstrate initiative, and work independently and as part of a team
- Strong attention to details skills.

- Excellent verbal and written communication skills
- Strong working knowledge of Microsoft Office Suite, especially Excel.
- Excellent analytical, problem solving/decision making skills; ability to make timely, effective, fact-based decisions with confidence.
- Ability to work across business functions with staff of all levels.
- Ability to adjust and refocus in an ever changing environment.

### **Education**

Bachelor's Degree in Business, Marketing, Fashion Technology or related field.

### **Preferred Qualifications**

- Fashion industry experience.
- Multi-linguistics is highly desirable; English, Spanish, Chinese, and/or Hindi.

### **Desired work experience (in complete years):**

#### **Minimum:**

2 years

#### **Maximum:**

4 Years

#### **Compensation Offered:**

Negotiable

#### **Location of posting:**

China